COST PLUS ELECTRIC SUPPLY

BUILT FOR CONTRACTORS. POWERED BY SERVICE.

(303) 450-5151

accounting@cpesi.com

First-Time Employment Application

For applicants being considered before a conditional offer of employment

Applicant Notice: Please complete all applicable sections. Do not provide Social Security number, date of birth, age, school attendance/graduation dates, medical/disability information, or criminal history on this first-time application.

APPLICANT INFORMATION

Full Name:		
Street Address:		
City:	State:	Zip:
Phone:	Email:	

POSITION AND AVAILABILITY

Position Applied For:	Preferred Location / Branch:
Desired Pay Range:	Earliest Available Start Date:
Employment Type Desired:	☐ Full-Time ☐ Part-Time ☐ Temporary ☐ Seasonal
Available Shifts:	☐ Days ☐ Evenings ☐ Weekends ☐ Overtime as needed
Are you willing to travel locally if the job requires?	☐ Yes ☐ No

EMPLOYMENT ELIGIBILITY

Are you legally authorized to work in the United States?	☐ Yes ☐ No
Will you now or in the future require employment sponsorship?	☐ Yes ☐ No
Have you previously worked for Cost Plus Electric Supply?	☐ Yes ☐ No
If yes, approximate position / department:	

JOB-RELATED QUALIFICATIONS

Can you perform the essential functions of the position, with or without reasonable accommodation?	☐ Yes ☐ No
For driving-required roles only: can you provide proof of a valid driver license and acceptable driving record	☐ Yes ☐ No ☐ N/A
Relevant licenses / certifications / equipment experience:	
Skills, trade experience, warehouse experience, counter sales, electrical supply knowledge, or other job-related qualifications:	

EDUCATION / TRAINING

School / Program	Area of Study	Credential / License	Completed?

COST PLUS ELECTRIC SUPPLY

BUILT FOR CONTRACTORS. POWERED BY SERVICE.

(303) 450-5151

accounting@cpesi.com

Work History and References

EMPLOYMENT HISTORY

Start with your present or most recent employer. Include job-related military, volunteer, or self-employment experience when applicable.

Employer 1

Company Name:	Supervisor / Contact:	
Company Address:	Phone:	
Job Title:	Employment Dates:	May we contact?
Primary Duties:	Reason for Leaving:	

Employer 2

Company Name:	Supervisor / Contact:	
Company Address:	Phone:	
Job Title:	Employment Dates:	May we contact?
Primary Duties:	Reason for Leaving:	

Employer 3

Company Name:	Supervisor / Contact:	
Company Address:	Phone:	
Job Title:	Employment Dates:	May we contact?
Primary Duties:	Reason for Leaving:	

PROFESSIONAL REFERENCES

Name	Relationship	Phone	Email

APPLICANT CERTIFICATION AND ACKNOWLEDGEMENT

I certify that the information provided in this application is true, correct, and complete to the best of my knowledge. I understand that false or misleading information, omissions, or misrepresentations may result in refusal to hire or, if employed, termination. I authorize Cost Plus Electric Supply to verify information related to my qualifications, employment history, and references as permitted by law. I understand that, if hired, employment is at will, and either I or Cost Plus Electric Supply may end the employment relationship at any time, with or without cause or notice, except as otherwise provided by law.

Applicant Signature:	Printed Name:	Date: